

Project Description	Completed Milestones			Milestone Accomplishments	+/-Exceptions to the Plan	
Identify, support and examine documentation and facilitation for on-going development of management committees	Date	Activity	√			
	14.12.09	Meeting and consultation		Management forum Dunmow		Service management agreements between UDC and mngt committees Constitutional agreements of management committees
		Project completed				
Ref. RA2M/BTLM01/09. IDENTIFY CLIENT VOLUMETRIC & DEMOGRAPHIC Off: TBC Key documents						
Project Description	Completed Milestones			Milestone Accomplishments	+/-Exceptions to the Plan	
Identify, demographic by catchment area profiling and analyze sociological influences	Date	Activity	√			
				Profile each centre's catchment:		Deprivation indicators located within the final health domain of the Index of Multiple Deprivation 2007 Profiling via JSNA Report Nomis comparator with East Herts
				Dunmow		
				Saffron Walden		
				Stansted		
			Takeley			
			Thaxted			
	Project completed					
Ref. RA2M/BTLM01/09. BENCHMARKING Off: TBC Key documents						
Project Description	Completed Milestones			Milestone Accomplishments	+/-Exceptions to the Plan	
Research benchmark service provision against national and local indicators. Make comparisons with similar operations as enacted by comparable authorities	Date	Activity	√			
			KO5	Benchmarking via NI/LI and local comparitors		CIPFA tarcking sheets National Care Standards Care Commission guidelines for servcie
		Project completed				
Ref. RA2M/BTLM01/09. COUNCIL POLICY AND PARTNERSHIPS Off: TBC Key documents						
Project Description	Completed Milestones			Milestone Accomplishments	+/-Exceptions to the Plan	
Examine Council day centre policy to deliver appropriate Service Level Agreements. Consider partnership working arrangements in light of expected changes/ opportunities	Date	Activity	√			
				Summary and examination of current policy		UDC Policy & Plan - Day Centres
			KO2	Idnetification report of existing and potential new partners		
		Project completed				

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